

**MARSHALL UNIVERSITY SCHOOL OF MEDICINE**

**DEPARTMENT OF SURGERY, DIVISION OF ORAL  
MAXILLOFACIAL SURGERY GENERAL PRACTICE  
RESIDENCY TRAINING PROGRAM**

LETTER OF AGREEMENT FOR THE COOPERATIVE TRAINING OF  
RESIDENTS/FELLOWS FROM MARSHALL UNIVERSITY JOAN C.  
EDWARDS SCHOOL OF MEDICINE (MUSOM) AND CABELL  
HUNTINGTON HOSPITAL (CHH)

This letter of agreement is an educational statement that sets forth important points of agreement between Marshall University School of Medicine (MUSOM) and Cabell Huntington Hospital. This statement of educational purpose does not affect current contracts and institutional affiliation agreements between the two institutions.

This Letter of Agreement is effective from October 26<sup>th</sup>, 2023, and will remain in effect for ten (10) years, or until updated, changed, or terminated by the DEPARTMENT OF SURGERY, DIVISION OF ORAL MAXILLOFACIAL SURGERY GENERAL PRACTICE RESIDENCY PROGRAM and/or Cabell Huntington Hospital. Such changes must be communicated with the MUSOM Office of Graduate Medical Education.

**1. Persons Responsible for Education and Supervision**

At MUSOM: RAJ K. KHANNA DMD, MD Program Director

At Cabell Huntington Hospital:

RAJ K. KHANNA DMD, MD of Supervising Faculty  
Joey Roy, DDS

The above-mentioned people are responsible for the education and supervision of the residents/fellows while rotating at the Participating Site.

**2. Responsibilities**

The faculty at the Participating Site must provide appropriate supervision of residents/fellows in patient care activities and maintain a learning environment conducive to educating the residents/fellows in the CODA competency areas. The faculty must evaluate resident performance in a timely manner during each rotation

or similar educational assignment and document this evaluation at completion of the assignment.

### **3. Content and Duration of the Educational Experiences**

The content of the educational experiences has been developed according to CODA'S General Practice Residency Program Requirements and are delineated in the attached goals and objectives for each rotation.

As program director, RAJ K. KHANNA DMD, MD, is ultimately responsible for the content and conduct of the educational activities at all sites, including Cabell Huntington Hospital. The program director, Participating Site director and the faculty are responsible for the day-to-day activities of the residents/fellows to ensure that the outlined goals and objectives are met during the course of the educational experiences.

Rotations may be in two (2) week blocks, but generally rotations are a month in duration.

The day-to-day supervision and oversight of resident/fellow activities will be determined by the specialty service where they are assigned. Dawn Tatum is responsible for oversight of some resident/fellow activities, including coordination of evaluations, arrangements of conferences, sick leave, annual leave and benefits.

### **4. Assignments**

MUSOM will provide to Cabell Huntington Hospital the name of the resident(s)/fellow(s) assigned to the site, the service they will be training on and other relevant information. Residents/fellows will remain on MUSOM's payroll; remain eligible for all resident benefits, including annual leave, sick leave, and health insurance, etc. Resident's will be covered under MUSOM'S malpractice policy in the amount of one million dollars per occurrence. The policy also provides tail coverage and legal defense.

### **5. Responsibility for supervision and evaluation of residents**

Residents will be expected to behave as peers to the faculty but be supervised in all their activities commensurate with the complexity of care being given and the resident's own abilities and level of training. Such activities include, but are not limited to the following:

- Patient care in clinics, inpatient wards and emergencies
- Conferences and lectures
- Interactions with administrative staff and nursing personnel

## **Goals and Objectives for the MUSOM General Practice Residency Program**

Our program will provide advanced didactic experience in the sciences basic for dental practice, and a variety of hospital-related clinical experiences, not usually, included in a predoctoral dental school curriculum. In addition, experience is gained in oral health care delivery. The residents' ability to understand the disease process and to treat the mentally and medically compromised patient is enhanced, and expertise is gained in providing comprehensive oral health care in the hospital and family practice environment.

The program's mission is to train dentists, who have a broad scope of clinical experience and skills in advanced procedures, including Hospital Dentistry and the appropriate treatment of special needs patients. Subsequently these individuals either: (A) go on to successfully practice broad scope general dentistry, or (B) pursue advanced specialty training in their perceived area of expertise.

The program's goals are but not limited to:

1. Act as primary care provider for individual and group patients. This includes providing emergency and multidisciplinary comprehensive oral health care; promotion and disease prevention activities; and the use of advanced dental treatment modalities.
2. Plan and provide multidisciplinary oral health care for a wide variety of patients including patients with special needs – medically, mentally and pharmacologically compromised patients.
3. Manage the delivery of oral health care by applying concepts of practice management and quality improvement that are responsive to a dynamic health care environment including the ability to treat adult and pediatric patients.
4. Function effectively within the hospital environment, including ER, OR, ICU and SDCU.
5. Function effectively with other interdisciplinary health care teams in providing medically necessary dental care, as well as promoting oral health care and disease prevention to the community which it serves.
6. Apply scientific principles to learning while providing effective oral health care. This includes the use of critical thinking, evidence of outcomes-based clinical decision-making, and technology-based information retrieval systems.
7. Utilize the values of professional ethics, lifelong learning, patient centered care, adaptability, and the acceptance of cultural diversity in professional practice.

- Diagnostic and therapeutic procedures
- Intensive Care unit or Ward patient care

The evaluation form will be developed and administered by the DEPARTMENT OF SURGERY, DIVISION OF ORAL MAXILLOFACIAL SURGERY, GENERAL PRACTICE residency Program. Residents will be given the opportunity to evaluate the teaching faculty, clinical rotation and Participating Site at the conclusion of the assignment.

## 6. Policies and Procedures for Education

During assignments to Cabell Huntington Hospital, residents/fellows will be under the general direction of MUSOM's Graduate Medical Education Committee's and DEPARTMENT OF SURGERY'S Policy and Procedure Manual as well as the policies and procedures of the Participating Site for patient confidentiality, patient safety, medical records, etc.

## 7. Authorized Signatures

MARSHALL HEALTH NETWORK FOR  
CABELL HUNTINGTON HOSPITAL

HOYT BURDICK, MD  
HOYT BURDICK, MD  
Chief Medical Officer  
Marshall Health Network

3/6/24  
Date

Kevin Yingling, MD  
Kevin Yingling, MD  
CEO, Marshall Health Network  
President, Cabell Huntington Hospital

3/6/24  
Date

RAJ K. KHANNA DMD, MD  
RAJ K. KHANNA DMD, MD  
Program Director

3/14/24  
Date

Paulette Wehner, MD  
Paulette Wehner, MD, DIO  
Vice Dean

3/5/24  
Date

David Gozal, MD  
David Gozal, MD  
Dean, MUSOM

3/7/24  
Date