



Office of Continuing Medical Education
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Verification of Verbal Disclosure Policy

CME 2023 Policy – Appropriate verbal disclosure and/or in the form of a PowerPoint slide may occur at a CME activity concerning the disclosure of ineligible companies at CME activities.

1. A representative of the provider (chair, moderator) who was in attendance at the time of this verbal disclosure must attest, in writing:
 - a. That verbal disclosure did occur; and
 - b. Itemize the content of the disclosed information.
2. The documentation that verifies that adequate verbal disclosure did occur must be completed within one week of the activity.
3. Evidence or documentation that verbal disclosure took place must be detailed enough to demonstrate that all pieces of disclosure were made to the learner.

The following two strategies demonstrate compliance with this policy.

Strategy #1

An activity moderator, observer, or provider staff member must provide a written attestation within a week of the activity. The attestation should confirm that all relevant disclosure information was made known to the participants. The document must be signed and dated by the responsible staff member. Additionally, the full details of the information that was disclosed should be stapled to the attestation.

Strategy #2

An attestation in writing by the MUSOM CME Associate Dean, obtained and dated on the day of the activity, should confirm and outline all the disclosure information that was verbally communicated to the participants. This information includes the names of the faculty members, the nature of their relationships, the entities with which they have relationships, and whether any of the faculty members had nothing to disclose or refused to disclose.