

MARSHALL COMMUNITY HEALTH CONSORTIUM RURAL INTERNAL MEDICINE RESIDENCY TRAINING PROGRAM

LETTER OF AGREEMENT FOR THE COOPERATIVE TRAINING OF RESIDENTS FROM MARSHALL COMMUNITY HEALTH CONSORTIUM (MCHC), AND ST. MARY'S MEDICAL CENTER, (Participating Site), a member of the Mountain Health Network.

This letter of agreement is an educational statement that sets forth the relationship between MCHC and ST. MARY'S MEDICAL CENTER. This statement of educational purpose is not intended to supersede or change any current contracts and institutional affiliation agreements between the institutions.

This Program Letter of Agreement is effective from **July 01, 2023**, and will remain in effect for ten (10) years, unless updated, changed, or terminated as set forth herein. All such changes, unless otherwise indicated, must be approved in writing by all parties.

Persons Responsible for Education and Supervision at ST. MARY'S MEDICAL CENTER:
Elizabeth Saunders, MD, Site Director, and
All current MUSOM Internal Medicine Faculty Members
(Exhibit A), which may change due to resignation or the
addition of new faculty members.

1. Responsibilities

The MUSOM faculty (Faculty) at the ST. MARY'S MEDICAL CENTER must provide appropriate supervision of residents (Resident) in patient care activities and maintain a learning environment conducive to educating the residents in the ACGME competency areas. The faculty must evaluate Resident performance in a timely manner during each rotation or similar educational assignment and document this evaluation at completion of the assignment.

2. Content and Duration of the Educational Experiences

The content of the educational experiences has been developed according to ACGME Residency Program Requirements and are delineated in the attached goals and objectives for each rotation.

The Program Director is ultimately responsible for the content and conduct of the educational activities at all sites, including ST. MARY'S MEDICAL CENTER. The MCHC Program Director/ ST. MARY'S MEDICAL CENTER Site Director and the faculty are responsible for the day-to-day activities of the Residents to ensure that the outlined goals and objectives are met during the course of the educational experiences.

Rotations may be in two (2) week blocks, but generally rotations are a month in duration.

The day-to-day supervision and oversight of Resident activities will be determined by the specialty service where they are assigned. The Program Coordinator is responsible for oversight of some Resident activities, including coordination of evaluations, arrangement of conferences, sick leave and annual leave as mandated by MCHC.

3. Assignments

In accordance with the Affiliation Agreement between MCHC and ST. MARY'S MEDICAL CENTER, MCHC will provide to ST. MARY'S MEDICAL CENTER, the name of the Resident(s) assigned to the site, the service they will be training on and other relevant information.

4. Responsibility for supervision and evaluation of residents

Residents will be expected to behave as peers to the faculty but be supervised in all their activities commensurate with the complexity of care being given and the Resident's own abilities and level of training. Such activities include, but are not limited to the following:

- Patient care in clinics, inpatient wards, and emergencies
- Conferences and lectures
- Interactions with administrative staff and nursing personnel
- Diagnostic and therapeutic procedures
- Inpatient Care and/or Outpatient care

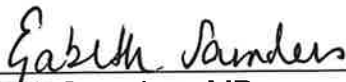
The evaluation form will be developed and administered by the Rural Internal Medicine Residency Program. Residents will be given the opportunity to evaluate the teaching faculty, clinical rotation, and ST. MARY'S MEDICAL CENTER at the conclusion of the assignment.

5. Policies and Procedures for Education

During assignments at ST. MARY'S MEDICAL CENTER, Residents will be under the general direction of MCHC's Graduate Medical Education Committee's and the Rural Internal Medicine Residency Program's Policy and Procedure Manual as well as the policies and procedures of ST. MARY'S MEDICAL CENTER, including but not limited to, policies related to patient confidentiality, patient safety, medical records.

6. Authorized Signatures

ST. MARY'S MEDICAL CENTER




Elizabeth Saunders, MD
Site Director

9/1/23

Date


MARSHALL COMMUNITY HEALTH CONSORTIUM



Stephen Roy, MD
Rural Internal Medicine
Residency Program Director

9/1/2023

Date



Paulette S. Wehner, MD, DIO
Vice Dean for GME

9/6/2023

Date

Exhibit A: List of Faculty Members

At SMMC: Elizabeth Saunders, MD, Site Director
Shannon Browning, MD
Ellen Thompson, MD
Imran Khawaja, MD
Zeid Khitan, MD
Carl McComas, MD
Ralph Webb, MD
Nesreen BenHamed, MD
Larry Hutchison, MD
Scott Gibbs, MD
Mark Newfeld, MD

