

## **MARSHALL COMMUNITY HEALTH CONSORTIUM RURAL PSYCHIATRY RESIDENCY PROGRAM**

LETTER OF AGREEMENT FOR THE COOPERATIVE TRAINING OF RESIDENTS FROM MARSHALL COMMUNITY HEALTH CONSORTIUM (MCHC) AND MARSHALL UNIVERSITY SCHOOL OF MEDICINE/MARSHALL HEALTH/ UNIVERSITY PHYSICIANS AND SURGEONS (UPS) OUTPATIENT CLINICS, INCLUDING THE DEPARTMENT OF PSYCHIATRY OUTPATIENT CLINIC. (MUSOM) (Participating Site). Marshall Health Outpatient Clinics are associated with the Mountain Health Network 340B program.

This letter of agreement is an educational and sustainability statement that sets forth important points of agreement between Marshall Community Health Consortium (MCHC) and Marshall University School of Medicine/Marshall Health/UPS Clinics, including its Department of Psychiatry Outpatient Services. This statement of educational purpose does not affect current contracts, other Program Letters of Agreements (PLAs) and institutional affiliation agreements between Marshall Community Health Consortium and the Marshall University School of Medicine/Marshall Health/UPS clinics.

This Letter of Agreement is effective from July 1, 2023, and will remain in effect for ten years (10) years, or until updated, changed, or terminated as set forth by either of the parties. All such changes must be communicated with the MUSOM Office of Graduate Medical Education.

### **1. Persons Responsible for Education and Supervision**

At MCHC: Suzanne Holroyd, M.D., Rural Program Director  
At Outpatient Clinic: Kristina Bryant- Melvin, MD, Site Director and all current MCHC and/or Marshall University Joan C. Edwards School of Medicine faculty members:

The above-mentioned people are responsible for the education and supervision of the residents while rotating at the Participating Site and may change due to resignation or the addition of new faculty members.

### **2. Responsibilities**

The faculty at the Participating Site must provide appropriate supervision of residents in patient care activities and maintain a learning environment conducive to educating the residents in the ACGME competency areas. The faculty must evaluate resident performance in a timely manner during each rotation or similar educational assignment and document this evaluation at completion of the assignment.

### **3. Content and Duration of the Educational Experiences**

The content of the educational experiences has been developed according to ACGME Residency Program Requirements and are delineated in goals and objectives for each rotation. As program director, Dr. Holroyd is ultimately responsible for the content and conduct of the educational activities at all sites. The program director, Participating Site director, and the faculty are responsible for the day-to-day activities of the residents to ensure that the outlined goals and objectives are met during the course of the educational experiences.

The rural residency resident is required to spend a minimum of one-half (½) of their entire residency training program of 4 years at a rural site. Due to the nature of the rural training residency program, rotations may be anywhere from two (2) week blocks – one (1) year in duration. The day-to-day supervision and oversight of resident activities will be determined by the specialty service where they are assigned. The MCHC Program Coordinator will work closely with the Site Coordinator to share responsibility for oversight of some resident activities, including coordination of evaluations, arrangements of conferences, sick leave, annual leave, and benefits.

#### **4. Assignments**

MCHC will provide to the Outpatient Clinics the name of the resident(s) assigned to the site, the service they will be training in and other relevant information. Residents will remain on MCHC's payroll; remain eligible for all resident benefits, including annual leave, sick leave, and health insurance, etc. Resident's will be covered under MCHC's malpractice policy in the amount of one million dollars per occurrence. The policy also provides tail coverage and legal defense.

#### **5. Responsibility for supervision and evaluation of residents**

Residents will be expected to behave as peers to the faculty but be supervised in all their activities commensurate with the complexity of care being given and the resident's own abilities and level of training. Such activities include, but are not limited to the following:

- Patient care in clinics
- Conferences and lectures
- Interactions with administrative staff and nursing personnel
- Diagnostic and therapeutic procedures
- Intensive Care unit or Ward patient care


The evaluation form will be developed and administered by the MCHC Site Coordinator in conjunction with the Site Coordinator. Residents will be given the opportunity to evaluate the teaching faculty, clinical rotation, and Participating Site at the conclusion of the assignment.

## 6. Policies and Procedures for Education

During the satellite's assignments, residents will be under the general direction of MCHC's Graduate Medical Education Committee and the Rural Psychiatry Residency Program's Policy and Procedure Manual as well as the policies and procedures of the Participating Site for patient confidentiality, patient safety, medical records, etc.

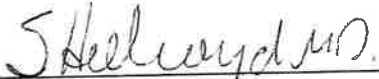
## 7. Authorized Signatures

### MARSHALL UNIVERSITY/MARSHALL HEALTH/ UPS PSYCHIATRY OUTPATIENT CLINIC

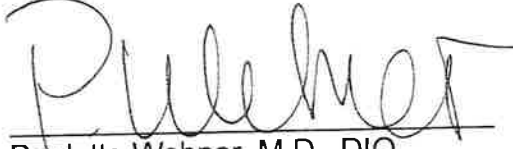
  
\_\_\_\_\_  
Kristina Bryant-Melvin, MD, Site Director

6/2/23  
Date

### MARSHALL COMMUNITY HEALTH CONSORTIUM

  
\_\_\_\_\_  
Suzanne Holroyd, MD  
Rural Psychiatry Program Director

6/2/23  
Date

  
\_\_\_\_\_  
Paulette Wehner, M.D., DIO  
Vice Dean for GME

6/9/23  
Date

## Exhibit A: List of Faculty Members

Suzanne Holroyd, MD  
Kristina Bryant- Melvin, MD, Site Director  
Angela Thorp, MD  
Jordan Gaal, DO  
Meredith Bentley, DO  
Oluwadamilare Ajayi, MD  
Janice Hostetter, DO  
Dewey Scott Murphy, MD  
Brady Kullen DO  
Mallory Morris MD  
Justin Gandee MD