

**Holzer Graduate Medical Education Program
Program Letter of Agreement**

This Program Letter of Agreement ("PLA") is between the following named Holzer Graduate Medical Education Program ("Holzer Residency Program") and the following named facility that shall serve as a location for a required educational experience for Holzer Residents ("Participating Site"):

Name of Holzer Residency Program: Holzer Graduate Medical Education Program – Family Medicine
Name of Participating Site: Marshall University Joan C. Edwards School of Medicine Department of Surgery /Plastic Surgery/ Cabell Huntington Hospital/St. Mary's Medical Center
Name of Educational Experience: Plastic Surgery

This PLA is entered into on May 1, 2022 and is effective until April 30, 2032 (the "Initial Term"). This PLA may be amended by updating the signature page only should any parties change during this time for Program or the Participating Site. For the purposes of this rotation, Outpatient Care will be provided at the Marshall Plastic and Reconstructive Surgery Office and Inpatient Care will be provided at the Mountain Health Network sites of Cabell Huntington Hospital, its outpatient surgery center and St. Mary's Medical Center.

I. Persons Responsible for Education and Supervision
Responsible Persons

1. Christopher Marazon, DO, Program Director, Family Medicine Residency Program
2. Adel A. Faltous, MD, Site Director (Faculty), Participating Site

II. Education, Supervision and Evaluation.

A. Holzer Residency Program Responsibilities

1. As the Program Director, Dr. Marazon is ultimately responsible for the content of the educational experience and the conduct of all Holzer Residents participating in said education experience.
2. While at the Participating Site, Holzer Residents shall receive oversight and instruction from approved Consortium faculty members ("Faculty"). Holzer Residents will ultimately be under the oversight of Faculty at all times. However, when appropriate, senior trainees may provide oversight to junior Holzer Residents or others as indicated by the Consortium Levels of Supervision Policy.

B. Participating Site Responsibilities

3. The Site Director shall be responsible, in conjunction with the Program Director and Site Coordinator, for the day-to-day oversight of the Holzer Residents. The Site Director and Site Coordinator's responsibilities include, but are not limited to, the following:
 - a. Scheduling;
 - b. Evaluations;
 - c. Conflict Resolution; and
 - d. Conferences.

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4. Holzer Resident evaluations shall be completed in a timely manner by the Program Director, Site Director or other Faculty. The form utilized for said evaluation shall be developed by the Holzer Residency Program. Additionally, Holzer Residents shall have the opportunity to evaluate the Faculty, Site Director, Site Coordinator and Participating Site or others at the conclusion of the educational experience.
5. The Participating Site understands and agrees to freely release the Resident without any difficulty for their continuity clinic.

C. Holzer Resident Duties and Patient Care Responsibilities

6. Holzer Residents shall be responsible for initial patient assessments, development of a treatment plan, writing orders, presenting their patient at report, participating in continuity of care visits (hospitalizations, acute visits, and monthly well-checks), arranging for patient discharge and completion of discharge summary.
7. Holzer Residents shall also complete other appropriately assigned activities such as patient care duties, attendance and/or presentations at conferences or lectures, and administrative tasks.

III. Educational Goals and Objectives. A list of goals and objectives for the required educational experience is attached to this PLA and incorporated herein by reference.

IV. Content and Duration of Educational Experience.

A. Content of Educational Experience

The content of the educational experience has been developed in accordance with the ACGME Residency/Fellowship Program Requirements, the Holzer Residency Program, and the sponsoring institution.

B. Duration of Educational Experience

Holzer Residents: shall be at the Participating Site:

- at least a 2 week rotation to be on site 2 days or more out of each week;
- plus, as needed, to address acute patient care issues, admissions, and other care necessary to ensure continuity of care.

V. Policies and Procedures.

The Holzer Residency Program policies and procedures, which conform to the ACGME Residency/Fellowship Program Requirements, will govern the Holzer Residents at all times during the educational experience. Holzer Residents shall also comply with the rules and regulations of the Participating Site, the Medical Staff By-Laws and all Federal and State laws, rules, and regulation. The sponsoring institution is responsible for the oversight and implementation of all Institutional Requirements.

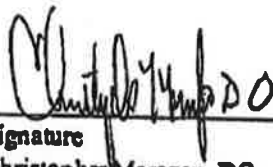
VI. Statement of Liability Coverage

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While at the participating site, the Holzer Family Medicine Residency Program shall provide and maintain, at its own expense, professional liability insurance covering residents in an amount not less than \$ 1,000,000 per occurrence with no aggregate.


In Witness Whereof, the Parties hereto, through their duly authorized representatives, have entered into this PLA as of the date first written above. This page may be updated as needed to reflect change in positions or leadership.

Holzer Residency Program




Signature Date
Christopher Marazon, DO
Holzer FM Program Director/DME

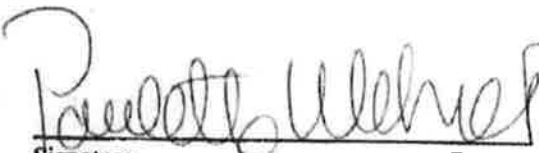
Participating Site: MUSOM Department
of Surgery Plastic Surgery/Cabell
Huntington Hospital Site Director



Signature Date
Adel A. Faltaous, MD
Site Director, Plastic Surgery



Signature Date
Hoyt Burdick, MD
Mountain Health Network
Chief Medical Officer



Signature Date
Paulette Wehner, MD
Marshall Community Health Consortium
Vice Dean, GME & DIO