

**Women in Medicine and Science Executive Council Meeting
November 21, 2019**

Attendance:

Members Present: Samrina Hanif, MD; Allison Thompson; Lexie Blalock; Cassandra Song;

WIMS Facilitators: Mackenzie Fravel

Agenda:

I. Allison's Poster Presentation Update

Allison presented a poster at the Learn Serve Lead 2019 AAMC Conference in Phoenix Arizona. The poster was on the Mentoring Circle program launched last June by the Mentoring Forum. Allison received good feedback along with discussions with individuals who started a similar program at their own school.

II. Mentoring Circle Update

Dr. Shah and Mackenzie are looking to fill vacant spots within the Mentoring Circles. Mackenzie contacted all the mentors and asked them to respond by a given date if they were still interested in continuing as a mentor. The mentors who did not respond were removed from the list and their spot needs to be filled. In the New Year, Mackenzie plans to send an email to all the mentees informing them of their group and mentor. The groups without a mentor will be told a mentor will be placed with them shortly, and to continue as a peer group until then.

III. WIMS Winter/Spring Event Planning

The committee discussed dates for Dr. Bull to come and present for the next WIMS event. The dates proposed to Dr. Bull include April 13 – 16th. Lexie will follow up via email with Dr. Bull with the proposed dates and let us know at the next meeting. It was suggested to have the next forum in the evening and provide desserts. This time will hopefully allow more faculty to attend as it will be after clinic hours, and students will have a full day to study and then take a break to attend the event. Depending on the time of year, it may be interesting to host the event off campus, but will tackle that once a date is set in stone.

IV. Next Meeting

The next GWIMS EC Meeting will take place on Tuesday January 7 at 12:00 PM (noon) in the 3rd floor Dean's Conference Room.