



## Marshall Health

### Marshall University Medical Center Medical Emergency Response

#### I. POLICY

It is the policy of Marshall University Medical Center (MUMC) to have a planned response for illnesses or injuries occurring in designated areas of the Marshall Health facilities which include Marshall Health (MH) inside MUMC, Byrd Clinical Center (BCC) and all other satellite locations. MUMC personnel shall be considered first responders during regular business hours. Cabell Huntington Hospital (CHH) personnel shall assist MUMC personnel in situations with potential for significant injury or illness on campus.

#### II. PURPOSE

To facilitate patient assessment, provide emergency first aid/stabilization and provide for transport, if necessary, to appropriate locations for further care.

#### III. ON CAMPUS CODE BLUE EMERGENCY

Campus medical emergency response shall be initiated on all patients, visitors and staff members who have sudden cardiac or respiratory arrest by the first qualified responder on the scene. In the case of sudden cardiac or respiratory arrest a "Code Blue" should be initiated by calling 7-2123 or 526-2123. The caller should state "Campus Emergency Response," the location of the patient to include the department name, floor number, and whether the patient is an adult or child. The CHH operator will notify the appropriate personnel according to protocol. CHH Emergency Department (ED) personnel will respond to medical emergencies within MUMC.

#### IV. NON CODE BLUE MEDICAL EMERGENCY

For all other medical emergencies, MUMC personnel should page for an adult patient, 690-8007, to initiate a medical response from MUMC and then call CHH Security at x7-2223 or 526-2223. The employee initiating the page should enter the main number of the floor to identify the location. For example, if the patient is in a hallway of the Department of OB/GYN, then the number entered in the pager should reflect 1400. Other departments are as follows:

- A. Neuroscience: 691-1787
- B. Orthopaedics: 691-1262
- C. Family Medicine: 691-1100
- D. Surgery: 691-1200
- E. Pediatrics: 691-1300
- F. OB/GYN: 691-1400

Once stabilized, MUMC staff will transport the patient to CHH Emergency Department triage if further treatment is needed and will give report to the triage nurse.

If MUMC personnel assess that the injury/illness is of such significance that they are unable to provide treatment on the scene or stabilization and transportation is needed to CHH, a

Campus Emergency Response is initiated by calling x7-2123 or 526-2123. If CHH Security is on-site, they will help with this process.

For all other pediatric medical emergencies, MUMC personnel should call x7-2123 or 304-526-2123. The caller should state "Campus Emergency Response," the location of the patient to include the department name, floor number and indicate that the patient is a child. The CHH operator will notify the appropriate personnel according to protocol. The CHH emergency department (ED) personnel will respond to pediatric medical emergencies within MUMC.

#### **V. DOCUMENTATION**

All emergency responses with MUMC should be documented on CHH Datix Report Form.

#### **VI. SATELLITE OFFICE PROCEDURE**

Cardiopulmonary Resuscitation (CPR) shall be initiated on all patients, visitors and staff members who have sudden cardiac or respiratory arrest by the first qualified responder on the scene. The first step is to call 911. If the medical emergency occurs at the Byrd Clinical Center a Code Blue will be initiated by calling 304-638-0156. The person initiating the call should communicate the location of the individual in the building and direct Emergency Medical Services (EMS) to the patient entrance at the front of the building. For all other satellite locations, 911 should be notified and Basic Life Support (BLS) is done until EMS arrives.

For non-code medical emergencies at the BCC, personnel should call 304-638-0156 to initiate a medical response. If the response team determines that the individual is unstable and needs transported to the local ED, notify 911. At other satellite offices the patient will be assessed by the physician on-site. If the patient needs transported to the local ED, Marshall Health staff will stabilize and support the patient until EMS arrives.

#### **VII. DOCUMENTATION**

All emergency medical responses that occur in a Provider-Based Clinic (PBC) satellite of MH should be documented on CHH Datix Report Form.

At sites not classified as PBC, a Marshall Incident Report form should be completed and forwarded to the Risk Management Office. For more information, please call the risk management office at 691-1602

Approved: 5/30/07

Revised: 1/07/08, 7/17/2013, 4/15/2014, 10/17/2016, 10/18/2016, 10/2/2017, 4/20

Reviewed: