**Doc Halo Student Use Policy**

DOC HALO is a secure, web-based application that doctors, students, nurses, and staff may use to communicate patient-related information. DOC HALO provides encrypted, HIPAA-compliant messaging to keep patient health information secure.

Students are given access to DOC HALO as a means to communicate with the health care team regarding patient care. It has an extensive directory of physicians, residents, students, and members of the medical school administration.

While this extensive directory provides a means of communicating with various faculty members directly, it does not mean that students should be asking simple questions of faculty or staff outside of normal business hours of 8 am to 5 pm. Communication via DOC HALO outside of normal business hours should be limited to emergency/critical situations only. For all non-patient related inquires, email remains the preferred means of communication both during and after office hours.

The use of DOC HALO outside of normal business hours for non-emergent/non-critical communication will be considered *unprofessional behavior* which has potential implications for students who abuse this incredibly useful platform.

**Approved:**
Curriculum Committee – 7/15/21
Dean – 7/15/21