

Promotion to the Clerkship Curriculum Policy

This policy only applies to students enrolled in the Legacy MD curriculum

ALL students must sit for the United States Medical Licensure Examinations (USMLE)—STEP 1 before the beginning of the clinical phase of the curriculum.

At the end of the pre-clinical phase of the curriculum all students are required to sit for the Comprehensive Basic Science Examination (CBSE) as a part of their academic requirements. Students **MUST** complete all pre-clinical requirements, including any assigned remediation prior to sitting for the exam.

In-house prediction modeling is used by the Office of Medical Education (OME) to identify students at-risk of not passing their USMLE STEP 1. These at-risk students may delay their CBSE to work with the Office of Academic Support and the OME on remediation strategies, including but not limited to in-house or third party STEP-prep software and/or workshops. These at-risk students will also delay the beginning of the clinical phase of the curriculum by 7-weeks, during which time they will be required to sit for the CBSE and USMLE STEP-1.

Students not considered at-risk will take the CBSE at the end of the pre-clinical curriculum and will need to achieve a minimum score of 180 to be allowed to sit for STEP-1 and start the clinical phase of the curriculum on time. Students scoring <180 on this CBSE will delay the beginning of their clinical curriculum by 7-weeks and will be required to work with the Office of Academic Support and the OME on remediation strategies, including but not limited to in-house or third party STEP-prep software and/or workshops.

ALL students must sit for USMLE STEP-1 exam no later than their sit by date designated on the Academic Calendar. It is the student's responsibility to register to take the exam and to make any necessary transportation and housing arrangements. Students requesting a delay must submit a written statement to the Office of Academic Affairs explaining the reason(s) along with any requested documentation, no later than 7 business days prior to the designated Sit by Date, to be considered. Emergent compelling conditions will

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be considered on a case-by-case basis. Unacceptable reasons include lack of exam preparation, testing anxiety or difficulty in scheduling a preferred testing site or date. Any student not taking the USMLE STEP-1 before the start of Clinical Orientation (traditionally the week before the start of the clerkships) will NOT be permitted to start their scheduled clerkships and will be referred to the Academic and Professionalism Standards Committee (APSC) for institutional action.

For students with academic difficulties (as detailed above), the sit by date will be designated by the OME. **NO student may be allowed to delay the start of their clerkship for more than 7-weeks, without the approval of the APSC.** Any request for delay beyond 7-weeks, regardless of reasons, will be referred to APSC for institutional action.

Students unsuccessful at passing the USMLE STEP1 will not be permitted to continue with the clerkship phase of the curriculum and will be referred to APSC for institutional action. Students have three attempts to pass Step 1. Failure to successfully complete Step 1 on the third attempt will result in automatic dismissal from the School of Medicine. Students may appeal their dismissal to the Dean but must do so within 10 business days of the dismissal.

*This policy supersedes and replaces all previous policies or correspondence, written or oral, with respect to the subject matter of this amendment.

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