

Marshall University

Joan C. Edwards

School of Medicine

Faculty Council Minutes

Tuesday January 22, 2019

Name	Attendance
James Denvir, PhD	✓
Emine Koc, PhD	✓
Melissa Lester, DO	✓
Alfred Cecchetti, PhD, MSc, MSc IS	✓
Katherine Steele, MD	✓
Matthew Curry, MD	Excused
Charles Meadows, MD	
Bisher Mustafa, MD	✓
Vikrim Shivkumar, MD	✓
Jared Brownfield, MD	
Charles Francis, MD	✓
Tom Reinsel, MD	✓
Alysia Browne, MD	
Jennifer Gerlach, MD	✓
Jack Stines, MD	
Hillary Porter, DO	✓
Paul Bown, MD	

I. Welcome

Dr. James Denvir called to order the Faculty Council meeting on Tuesday January 22, 2019 at 5:31 PM. The approval of minutes from the November meeting along with the January 22 meeting will occur at the next Faculty Council meeting on March 5

II. Submission process of proposals to Faculty Council

Dr. James Denvir drafted a procedure for submitting proposals to the Faculty Council. As approved in November, the Faculty Council will make their meeting dates accessible to the faculty. Any proposals must be submitted two weeks prior to the meeting; these proposals may come from the standing committees or by a faculty council member as a relay from their department. This procedure also introduces a new way to organize the proposals in order to keep everything better organized. The Submission Form needed to send any proposal to the Faculty Council would be posted on the website, along with the procedure steps. Dr. Denvir moved to vote on the approval of this submission process along with the submission form; Dr. Jennifer Gerlach seconded the motion. All were in favor, none against.

III. Wellness Committee Update

Dr. Charles Francis, Chair of the Faculty Wellness Committee inform the council that a large committee has been assembled and broken up into subcommittees to help get the Faculty Wellness Program started. The program was aiming for a Spring start date, however the process for electronically joining the program has set them back a little, and they are now looking at a Fall start. The Faculty Wellness Committee has met once

as a large group, and three of the four subcommittees have met. The subcommittees are in charge of the following areas: Communicating/Branding Plan, Data Collection/Evaluation, Policy Development, and Program Development/Implementation. Their committee's next meeting to regroup after the subcommittee meetings is planning to be in the beginning of February.

IV. Next Meeting

The next Faculty Council meeting will be held on Tuesday March 5, 2019 in the 3rd floor Dean's Conference Room. At the meeting the yearly meetings will be decided upon, all members are to participate in a Doodle poll in order to find the best day of the week to host the 2019-2020 meetings.