

Marshall School of Medicine

Faculty Council Meeting

August 28, 2018

MINUTES

I. Welcome, Introduction

Dr. James Denvir called to order the Faculty Council Committee Meeting at 5:32 PM on August 28, 2018 at MUSOM 2nd Floor Health Science Conference Room.

Dr. Denvir introduced Mackenzie Mooney who replaced Mackenzie Vance as project coordinator for Faculty Development.

II. Faculty Wellness Program – FY2019 Funding and Action Plan

Dr. Charles Francis recently presented on a wellness program to Dr. Dial (Vice Dean, Clinical Affairs) and Ms. Beth Hammer (Chief Financial Officer, Marshall Health). Dr. Dial and Ms. Hammer endorsed the proposal and promised to get the support form to the Dean. Dr. Shapiro allocated \$50,000 to the Faculty Council proposed wellness initiative.

Dr. Denvir proposed making an Ad Hoc committee to build a budget for the wellness program and present that proposed budget to the Faculty Council by the October meeting. The hopes of the Ad Hoc committee would be that it transfers from Ad Hoc to a University Committee to oversee the wellness program through the years.

Dr. Charles Francis was tentatively nominated to be the head of the committee, and he later accepted that nomination. He stated he already has been actively looking for committee members since his presentation. Dr. Denvir requests that he present a list of the members on his committee to the council at the September meeting.

Name	Attendance
James Denvir, PhD	✓
Emine Koc, PhD	✓
Melissa Lester, MD	
Katherine Steele, MD	✓
Matthew Curry, MD	Excused
Charles Meadows, MD	
Bisher Mustafa, MD	
Vikrim Shivkumar, MD	✓
Jared Brownfield, MD	✓
Charles Francis, MD	✓
Tom Reinsel, MD	✓
Alysia Browne, MD	
Jennifer Gerlach, MD	
Jack Stines, MD	✓
Hillary Porter, MD	✓
Paul Brown, MD	
Mtg Date: 08.28.2018	

III. Structure of the Faculty Council

Currently there is no Vice Chair, Dr. Denvir currently looking for nominations which is open to all years of members on the Faculty Council. If there is more than one nomination there will be a vote at the September meeting.

Many council members had general questions about the role and purpose of the Faculty Council. Some wondered why some departments have two members and others only have one. The structure of the council will be reviewed at the next meeting.

Dr. Denvir is accepting suggestions and updates for the structure of the council and will be sending an email out as a reminder for suggestions.

Please bring what is discussed in the Faculty Council back to your department to keep everyone informed about new developments in the School of Medicine. In return ask your department if they have anything they would like to be brought up to the Faculty Council.

IV. Other Business

Each year the Faculty Council has a big project that they work on (example is the AAMC project last year) – the consensus for the big project this year is the Wellness Program.

Dr. Francis requests every department has a Wellness Champion. This champion would not necessarily be part of the committee but would be a good example of wellness within their department and would be present for most events. For next meeting every member is requested to find someone willing to be a Wellness Champion for their department and report that name to the council.

V. Review of Next Steps

Dr. Charles Francis will form an Ad Hoc Wellness Committee and present the members to the council at the next meeting.

Please email Dr. Denvir any suggestions or updates to the structure of the Faculty Council.

Every faculty council member needs to find a someone willing to be their departments Wellness Champion and present those names at the next meeting.

The next Faculty Council meeting is September 25 at 5:30 PM.

VI. Adjourn

Dr. James Denvir adjourned the meeting at 6:05 PM.