

Business

MARSHALL UNIVERSITY
JOAN C. EDWARDS SCHOOL OF MEDICINE
FACULTY COUNCIL COMMITTEE MEETING
MONDAY, DECEMBER 4, 2017

ATTENDEES:

- Curry, Matthew
- Denvir, James
- Francis, Charles
- Green, Todd
- Koester, Alan
- Olajide, Adenrele
- Shah, Darshana
- Shivkumar, Vikram
- Stines, Jack
- Veitia, Marie
- Steve Wilson

OPENING SESSION:

The meeting opened with the introduction of council members and AAMC (American Association of Medical Colleges) guests to review the Standpoint Survey results.

COUNCIL MEETING PRESENTATION:

The AAMC survey results were presented by Jared Field and Valore Dandor . The presentation began with brief overview of the standpoint survey.. Discussion revolved on the uses of the standpoint survey (i.e. to create a baseline data collection, identify strengths and weaknesses of the school faculty, and support quality improvement. The JCE School of Medicine response rate was listed as 63.5%.,The Marshall Results were compared with 3 similar school as well as the entire cohort.of 33 medical schools. The executive summary provided detailed question results as well as summary of the most and least favored responses. The AAMC presenters made the following suggestions: analyze data , host a town hall meeting fot the entire faculty, facilitate focus groups to develop action plans to address the most identified low scoring questions, The AAMC representatives presented a booklet and successful projects that other institutions had created from the Standpoint survey results.

Old Business

The minutes from the prior meeting on Nov 1st were reviewed, a motion was made by Dr Denvir to accept the minutes as written. There was no additional amendments or discussion, the motion was seconded by Dr Veitia, motion Passed

The council had discussed the use of a facilitator to help prioritize our data, and help develop a strategic plan, Dr Deb Koester had previously been discussed, The floor was opened to discuss if we would benefit from a facilitator, and if there were any other candidates. After discussion, Dr Denvir made a motion to retain Dr Deb Koester from (MURC) Marshall University Research Corporation) Dr Francis seconded the motion, there was no additional discussion, and the motion passed with all in favor

New Business

A proposed timeline for creating a strategic plan was distributed as a guideline to complete the development of a strategic plan by the end of the academic year. Discussion included the aggressiveness of the timeline to gather departmental input that would allow prioritization of the strategic plan. A motion was made by Dr Shivkumar to accept the timeline as written, Dr Vietea seconded the motion, there was no additional discussion and the motion passed all in favor.

The next meeting date was discussed, Mondays were felt to be the best, potential conflicts were discussed and the consensus was that January 8th, 2018 from 5:30 to 7:30 would work best. Taya confirmed the Medical Library was available . A motion was made and seconded for the Jan 8th meeting, all were in favor

In preparation for the next meeting, all faculty council members were to discuss the results of the school wide survey and executive summary with their department colleges and prepare a list of the top ten concerns for faculty at the medical school, This may be from the survey or freelance. These should be presented at the next Faculty council meeting where they will be ranked and sorted to prioritize the most important concerns for MUSOM faculty. From there, we will develop focus groups to develop workable, measurable strategies that will have the most potential impact on faculty wellness and retention.

The Faculty council SharePoint is located at:

<https://jcesom.marshall.edu/faculty-staff/faculty-advancement/about-us/faculty-council/>

There was no additional new business and the meeting was adjourned