

MARSHALL UNIVERSITY
JOAN C. EDWARDS SCHOOL OF MEDICINE
FACULTY COUNCIL COMMITTEE MEETING
WEDNESDAY, NOVEMBER 1, 2017

ATTENDEES:

- Curry, Matthew
- Denvir, James
- Francis, Charles
- Gerlach, Jennifer
- Green, Todd
- Koester, Alan *
- Olajide, Adenrele
- Shivkumar, Vikram
- Steele, Katherine
- Stines, Jack
- Veitia, Marie

OPENING SESSION:

The meeting session opened with a welcome from Chair Koester and conjecture among the participants while serving dinner.

OLD BUSINESS:

The council briefly reviewed the Standpoint Survey in aggregate and skimmed department results. Generally, the rate of participation was similar with peer group intuitions.

Chair Koester addressed the attendees in regards to the logistics of an AAMC visit to explain the results of the survey. Dr. Stines inquired to the objectives of an AAMC visit?

Chair Koester asked the attendees if they were able to access the faculty council share point site and the Standpoint survey results. New members have apparently not been added to the FC website and Taya will facilitate getting them added so they can gain access.. The website is:

<https://jcesom.marshall.edu/faculty-staff//faculty-advancement/about-us/faculty-council/>

Chair Koester also stated the council should access the AAMC tool kit which is part of the Standpoint survey results, he encouraged a visit to the toolkit prior to the next meeting.

Dr Koester charged the council to develop common goals that are attainable and present the findings to the Dean. Dr. Shah has assured the council that we have the support of the dean (financial, Logistic support, and a willing ear).

*Chair-Faculty Council

We plan to bring in a facilitator to help identify the top priorities for improvement (Dr. Koester volunteered his wife Dr. Deb Koester, however options are open and we will need to vote on a facilitator) from the report and develop strategies for improvement after reviewing the results, We will have a follow up meeting later in December or early January to develop a strategic plan. (There will be homework prior to the strategic planning meeting)

Dr. Koester stated he plans to present the Departmental results of the Standpoint survey during the orthopedic grand rounds and this may be an avenue for other departmental representatives to share their departmental results. Departments with less than five participants will have no departmental results to protect anonymity.

New Business:

PAC committee recommendations for advancement for part time faculty.

The proposed changes presented from the PAC committee were reviewed and slightly amended,

“Part-time faculty may be considered for promotion following the same guidelines expected of full-time non-tenure track faculty”

A motion was made and seconded, the amended PAC recommendations for part time faculty advancement was passed and forwarded to the Dean for final approval.

Next meeting: Dates and times were discussed, the next meeting will be:

Monday December 4th 5:30 P.M. to 7:30 PM

Location: Health Science Library Conference Room & food will be provided

HOMEWORK ASSIGNMENT for our strategic planning meeting, not the Dec 4th meeting, that is for results . This will be for the follow up strategic planning meeting later in December of January.

1. **Review the Report** <https://jcsom.marshall.edu/faculty-staff/faculty-advancement/about-us/faculty-council> click on Standpoint Survey
2. Please review the report and as you do, make a list of possible opportunities you identify for improvement.
3. Review Your List of Possible Areas for Improvement:
4. Select the Top Ten Improvements:
You Identified from you list, prioritize and select the top ten most important for MUSOM. We will use this for our strategic planning meeting, 2 meetings from now.

Respectfully Submitted

Alan Koester

*Chair-Faculty Council

DRAFT