CME Focus Group Quarterly Study—All Ongoing Conferences

*CME Program Review Policy 2000

*Return to CME-MUMC HSL2403M by the 1st month of the New Quarter with Participant Impact Study Forms. (i.e., the 1st Quarter Jan-Mar report study would be due in April) –questions 304 691-1770.

Place an X by the Quarter being reviewed: ___ 1st (Jan-Mar) ___ 2nd (Apr-June) ___ 3rd (July-Sept) ___ 4th (Oct-Dec)

Event: _______________________________________

Date(s) of Event(s): ________________________

Chairperson: ________________________________

Focus Group Members:
1) ____________________________________________
2) ____________________________________________
3) ____________________________________________
4) ____________________________________________
5) ____________________________________________

Event Topics Reviewed:
1) ____________________________________________
2) ____________________________________________
3) ____________________________________________
4) ____________________________________________
5) ____________________________________________

Proposed Changes:
1) ____________________________________________
2) ____________________________________________
3) ____________________________________________
4) ____________________________________________
5) ____________________________________________

*Proposed Changes for Ongoing Events should be implemented within the next quarter.
*Proposed Changes for Special Conferences should be implemented with the next event.
*Reviews of Proposed Changes to be implemented should be made by the next quarter Focus Group Meeting.
*Reviews for changes to Special Conferences should be made during the planning session for the next event.

Reviewed by: ________________________________ Date __________