

Policy for Application, Recruitment, and Selection of fellows

*Endocrinology Fellowship program
Joan C. Edwards School of Medicine*

Candidates must have completed successfully a 3-year general internal medicine residency in an ACGME accredited program and be eligible for the American Board of Internal Medicine examination for certification.

Applicants apply for the position through ERAS. As of July 1, candidates can open a My ERAS account. Applicants are directed to the ERAS site www.aamc.org/eras to open their ERAS accounts through the MyERAS website.

Our program will begin downloading the fellowship applications starting July 15 and will continue downloading through the month of August. During this time, key clinical faculty members will review applications, rank candidates and begin to offer interviews to candidates. Applications are reviewed and ranked according to a standardized format developed by the program. Letters of recommendations and Step 1-3 scores are reviewed. Documentation of passage of the USMLE Step 3 or equivalent is a requirement for consideration. Preference is given to those candidates with documented research experience during their training. At least three letters of recommendation including one from their internal medicine program directors are required.

Following the review process, interviews are offered to the most qualified candidates. Interviews will be conducted through the months of September and October. During the interview process, the assigned faculty members evaluate the candidates according to a standardized format developed and approved by the program.

At the completion of interview process, the fellowship evaluation committee meets to discuss ranking of the candidates. Final decision on selection of endocrinology fellows is made by the program director in consultation with the key clinical faculty.

Our program participates in NRMP for selection and recruitment of fellows. Please visit NRMP website www.nrmp.org for information regarding the sub-specialty match process. Exceptions can be made in selected cases for candidates applying off cycle or in the event of an unfilled or a new position.

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