

Faculty Council Meeting
Wednesday, December 10, 2014
Admissions Conference Room

Members Present: Krista Denning, MD (Anatomy & Pathology); Adam Franks, MD (Family Medicine); Deji Olajide, MD (Internal Medicine); Sona Shah, MD (Neuroscience); Alan Koester, MD (Orthopedics); Todd Green, PhD (Pharmacology & Physiology); Marie Veitia, MD (Psychiatry), Patricia Kelly, MD – Chair (Pediatrics),

Members Absent: James Denvir, PhD (Biochemistry & Microbiology)*; Rameez Sayyed, MD (Cardiovascular Services); Kathy O'Hanlon, MD (Family Medicine); Charles Meadows, MD (Internal Medicine); Zeid Khitan, MD (Internal Medicine); Brenda Mitchell, MD (OBGYN); Audra Pritt, MD (Pediatrics)*; Bonnie Beaver, MD (Surgery)*; Dustin Robinson, MD (Surgery)

**Provided notice of inability to attend*

Agenda

1. **Professionalism statement:** Professionalism subgroup report and presentation of a proposed Statement of Professionalism.
The motion was made to accept the Statement of Professionalism. The motion was seconded and the Council unanimously voted to accept.
2. **Posting of minutes:** Discussion on posting of the Faculty Council Minutes on the JCESOM website.
The motion was made to post the agenda topics and outcome of any voting on the JCESOM website. The motion was seconded and unanimously passed.
3. **Chair Elect Eligibility:** Discussion on who is eligible to be Chair Elect of Faculty Council.
The motion was made that anyone who is a current Faculty Council member is eligible to be chair elect and serve as chair the following year. The motion was seconded and unanimously passed.

New issues:

4. **Electronic Voting:** After discussion, a motion was made to amend the Faculty Council electronic voting process so that when an electronic vote is called, all Council members must cast a “yes” or “no” vote, or indicate their decision to abstain during the voting period. The motion was seconded and unanimously passed.
5. **Responsibilities and obligations of Council members:** After discussion, a motion was made that the Chair of the Faculty Council will address low levels of contribution/participation of individual Council members with a discussion (warning); lack of improvement is subject to referral to the department chair, to provide the opportunity for said department to elect a new representative.
The motion was seconded and unanimously passed.

Action items

- Update the Structure/Process of the Faculty Council document with: Posting of minutes; Chair Elect Eligibility; Amendment to Electronic voting
- Update JCESOM Faculty Council website listing of current members
- Forward Professionalism Statement to Dr. Darshana Shah for presentation to the general faculty
- Modify electronic confidential ballot
- Solicit nominations for Chair Elect January 7th through January 15th, 2015.
- Electronic vote to approve/correct minutes of December 10, 2014 meeting.

Subsequent meetings – Tentatively set for April and June 2015; Date to be determined by poll of Council members.

Minutes taken and submitted by Carrie Rockel, 12/15/2014