

Application Procedure

Candidate for Master educator must present the following material for consideration:

- I. **Personal Statements:** Personal statement outlining your teaching philosophy, career goals; how membership in the academy would influence the success of your career as a teacher/medical educator, contributions you could make to the educational reform effort; and how your membership would contribute to the success of the academy.

- II. **Summary Statement of teaching activities and approximate time commitment:**

- III. **Summary Statement of Educational Administration and Leadership** (e.g., course or block director, residency program director, advising, Curriculum Committee)

- IV. **Summary Statement of Participation in Curriculum Development, Instructional Design, and Assessment of Learner Performance Activities** (e.g., course development or significant revision)

- V. **Bullet Point Listing of Professional Contributions to Medical Education:** Creation of Enduring Educational Materials (e.g., presentations or publications related to education; creative products of educational activity that have been reviewed for quality by peers, made public for others to build upon, and perhaps adopted outside of JCSOM)

- VI. **Bullet Point Listing of Advising and Mentorship Experiences (formal mentors, informal mentors, collaborators on research and other projects and as career advisor)**

- VII. **Inclusion of a Substantive letter of support from the applicant's Chair**

