

# Faculty Council Meeting

February 19<sup>th</sup>, 2013, 5:30 pm  
Dean's Conference Room

**Members Present:** Benjamin Lafferty, MD (Psychiatry), Bonnie Beaver, MD (Surgery), Deji Olajide, MD (Internal Medicine), Krista Denning, MD (Anatomy & Pathology), Pat Kelly, MD (Pediatrics), Shannon Browning, MD (Internal Medicine), Sona Shah, MD (Neuroscience), Tigran Garabekyan, MD (Orthopaedics)

**Members Absent:** Audra Pritt, MD (Pediatrics)[informed Chair of inability to attend], Brenda Dawley, MD (Ob/Gyn), Dustin Robinson, MD (Surgery), James Denvir, PhD (Biochemistry & Microbiology)[Personal emergency, could not attend], Rameez Sayyed, MD (Cardiovascular Services), Ross Patton, MD (Family Health), Sydnee McElroy, MD (Family Health), Todd Green, PhD (Pharmacology & Physiology), Yousef Shweihat, MD (Internal Medicine)

**Agenda:** 1. To discuss the creation of a constitution for the Faculty Council and 2. Recommendations for the "Academic Portfolio" document

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Meeting called to order at 5:40 by Dr. Shah (Chair).

The Council discussed the creation of bylaws for the Faculty Council.

All members present (8) unanimously agreed on the following items:

1. The goal of the Faculty Council is to facilitate communication between the Dean and the faculty in an unbiased and unprejudiced manner.
2. The issues discussed by the Faculty Council can come from either the Dean or individual Faculty Members.
3. Faculty members will be allowed to petition the Chair of the Council to be added to the Agenda, and allowed to present issues to the Council for the first part of the meeting.
  - a. The petitioner should first speak with their department's Council member.
  - b. The issues should be non-department specific and over arching for the whole faculty.
  - c. Individual department issues are not appropriate.
4. The Faculty Council will be advisory in nature.
5. The Faculty Council will not be a governing body.
6. The Faculty Council is not an administrative or disciplinary body.

7. Voting on Faculty Council issues can be done electronically by members.
8. The working part of the Faculty Council meetings will be closed.
9. The Faculty Council reserves the right to review the request and determine whether or not it is an appropriate issue for the Council.
10. The duration of Council members will be 2 years. Half of the initial group will serve two terms (4 years total) so only half of the Council leaves at once.
11. The Chair's term will be for 1 year. The Chair elect will be nominated every year, so with each new term there is already a Chair in waiting.
12. The Council will run on the Academic year calendar.
13. The Council will have at least quarterly meetings each year. Further meetings are left to the discretion of the Chair.
14. Those elected to the Council have a professional and ethical responsibility to participate. The Council Chair will have discretion in dealing with low participation from Council members.

Since quorum is 9, and there were only 8 members present, the rest of the group will be solicited for electronic voting. The Chair would appreciate re-confirmation of the vote of those present via the survey link.

The date of the next meeting will be TBD.

The meeting was closed at 7:15 pm.