MARSHALL UNIVERSITY SCHOOL OF MEDICINE

MEDICAL ONCOLOGY FELLOWSHIP TRAINING PROGRAM

LETTER OF AGREEMENT FOR THE COOPERATIVE TRAINING OF RESIDENTS/FELLOWS FROM MARSHALL UNIVERSITY JOAN C. EDWARDS SCHOOL OF MEDICINE (MUSOM) AND CABELL HUNTINGTON HOSPITAL.

This letter of agreement is an educational statement that sets forth important points of agreement between Marshall University School of Medicine (MUSOM) and Cabell Huntington Hospital. This statement of educational purpose does not affect current contracts and institutional affiliation agreements between the two institutions.

This Letter of Agreement is effective from January 1, 2014, and will remain in effect for three (3) years, or until updated, changed, or terminated by the Medical Oncology Fellowship and/or Cabell Huntington Hospital. Such changes must be communicated with the MUSOM Office of Graduate Medical Education.

1. Persons Responsible for Education and Supervision

At MUSOM: Maria Tria Tirona, M.D., Program Director

At Cabell Huntington Hospital:

Aneel Chowdhary, MD
Mohamad Khasawnah, MD
Toni Pacioles, MD
Yehuda Lebowicz, MD
Maria Tria Tirona, MD – Site Director

The above mentioned people are responsible for the education and supervision of the residents/fellows while rotating at the Participating Site.

1. Responsibilities

The faculty at the Participating Site must provide appropriate supervision of residents/fellows in patient care activities and maintain a learning environment conducive to educating the residents/fellows in the ACGME competency areas. The faculty must evaluate resident performance in a timely manner during each rotation.
or similar educational assignment and document this evaluation at completion of the assignment.

2. Content and Duration of the Educational Experiences

The content of the educational experiences has been developed according to ACGME Residency/Fellowship Program Requirements and are delineated in the attached goals and objectives for each rotation.

As program director, Dr. Maria Tria Tirona is ultimately responsible for the content and conduct of the educational activities at all sites, including Cabell Huntington Hospital. The program director, Participating Site director and the faculty are responsible for the day-to-day activities of the residents/fellows to ensure that the outlined goals and objectives are met during the course of the educational experiences.

Rotations may be in two (2) week blocks, but generally rotations are a month in duration.

The day-to-day supervision and oversight of resident/fellow activities will be determined by the specialty service where they are assigned. Maria Tria Tirona, is responsible for oversight of some resident/fellow activities, including coordination of evaluations, arrangements of conferences, sick leave, annual leave and benefits.

3. Assignments

MUSOM will provide to Cabell Huntington Hospital the name of the resident(s)/fellow(s) assigned to the site, the service they will be training on and other relevant information. Residents/fellows will remain on MUSOM’s payroll; remain eligible for all resident benefits, including annual leave, sick leave, and health insurance, etc. Resident’s will be covered under MUSOM’S malpractice policy in the amount of one million dollars per occurrence. The policy also provides tail coverage and legal defense.

4. Responsibility for supervision and evaluation of residents

Residents will be expected to behave as peers to the faculty, but be supervised in all their activities commensurate with the complexity of care being given and the resident’s own abilities and level of training. Such activities include, but are not limited to the following:

- Patient care in clinics, inpatient wards and emergencies
- Conferences and lectures
- Interactions with administrative staff and nursing personnel
- Diagnostic and therapeutic procedures


- Intensive Care unit or Ward patient care

The evaluation form will be developed and administered by the Medical Oncology Fellowship. Residents will be given the opportunity to evaluate the teaching faculty, clinical rotation and Participating Site at the conclusion of the assignment.

5. Policies and Procedures for Education

During assignments to Cabell Huntington Hospital residents/fellows will be under the general direction of MUSOM's Graduate Medical Education Committee's and the Medical Oncology Fellowship's Policy and Procedure Manual as well as the policies and procedures of the Participating Site for patient confidentiality, patient safety, medical records, etc.

7. Authorized Signatures

CABELL HUNTINGTON HOSPITAL

[Signature] Maria Tria Tirona, MD
Site Director

[Signature] Hoyt Burdick, MD
Hoyt Burdick, MD, Medical Director

[Signature] Brent Marsteller, CEO

MUSOM

[Signature] Maria Tria Tirona, MD
Program Director

[Signature] Paulette Weber, MD, DIO
Paulette S. Wehner, MD, DIO
Senior Associate Dean for GME

[Signature] Joseph Shapiro, MD
Dean

[Date] 12/13/13
[Date] 13 Jan 2014
[Date] 1/22/14
[Date] 12/13/13
[Date] 12/18/13
[Date] 1-9-14
Goals and Objectives for the MUSOM Medical Oncology Fellowship Program

- To mentor physicians to become proficient clinicians and consultants in the field of Medical Oncology.

- To instill the skills necessary for life-long self education to allow for continued success in their chosen careers.

- To provide a balanced approach between the demands of their profession and other personal needs.

- To mentor physicians in the acquisition of humanistic qualities and interpersonal skills, cognitive knowledge, clinical experience and procedural skills, along with other professional skills that will enable them to be effective Medical Oncology specialists.

- To instill the desire, and develop the needed skills, to teach colleagues, residents, students and other health care professionals about cancer biology, medicine, and the care of patients with cancer.