



# CME Focus Group Quarterly Study-All Ongoing Conferences

CME Program Review Policy 2000

**\*Return to CME-MUMC HSL2403M by the 1<sup>st</sup> month of the New Quarter with Participant Impact Study Forms. (i.e., the 1<sup>st</sup> Quarter Jan-Mar report study would be due in April) –questions 304 691-1770.**

Place an *X* by the Quarter being reviewed: \_\_\_ 1<sup>st</sup> (Jan-Mar) \_\_\_ 2<sup>nd</sup> (Apr-June) \_\_\_ 3<sup>rd</sup> (July-Sept) \_\_\_ 4<sup>th</sup> (Oct-Dec)

Event: \_\_\_\_\_

Date(s) of Event(s): \_\_\_\_\_

Chairperson: \_\_\_\_\_

### Focus Group Members:

- 1) \_\_\_\_\_
- 2) \_\_\_\_\_
- 3) \_\_\_\_\_
- 4) \_\_\_\_\_
- 5) \_\_\_\_\_

### Event Topics Reviewed:

- 1) \_\_\_\_\_
- 2) \_\_\_\_\_
- 3) \_\_\_\_\_
- 4) \_\_\_\_\_
- 5) \_\_\_\_\_

### Proposed Changes:

- 1) \_\_\_\_\_
- 2) \_\_\_\_\_
- 3) \_\_\_\_\_
- 4) \_\_\_\_\_
- 5) \_\_\_\_\_

**\*Proposed Changes for Ongoing Events should be implemented within the next quarter.**

**\*Proposed Changes for Special Conferences should be implemented with the next event.**

**\*Reviews of Proposed Changes to be implemented should be made by the next quarter Focus Group Meeting.**

**\*Reviews for changes to Special Conferences should be made during the planning session for the next event.**

**Reviewed by: \_\_\_\_\_ Date \_\_\_\_\_**