Marshall University, Joan C. Edwards School of Medicine
Structure of the Faculty Council

1. The goal of the Faculty Council is to facilitate communication between the Dean and the faculty in an unbiased and unprejudiced manner.

2. The issues discussed by the Faculty Council can come from either the Dean or individual Faculty Members.

3. Faculty members will be allowed to petition the Chair of the Council to be added to the Agenda, and allowed to present issues to the Council for the first part of the meeting.
   a. The petitioner should first speak with their department’s Council member.
   b. The issues should be non-department specific and overarching for the whole faculty.
   c. Individual department issues are not appropriate.

4. The Faculty Council will be advisory in nature.

5. The Faculty Council will not be a governing body.

6. The Faculty Council is not an administrative or disciplinary body.

7. Voting on Faculty Council issues can be done electronically by members. When an electronic vote is called, all Council members must cast a “yes” or “no” vote, or indicate their decision to abstain during the voting period.

8. The working part of the Faculty Council meetings will be closed.

9. The Faculty Council reserves the right to review the request and determine whether or not it is an appropriate issue for the Council.

10. The Faculty will elect approximately one half of the Faculty Council members each year, except for inaugural Council members. For the inaugural Council, one half will leave after two years, and one half after three years. From there on, every year, one half of the Council is replaced. All members serve for two years, except half of the inaugural members who will complete three years to preserve continuity for new members.

11. The Chair’s term will be for 1 year. The Chair elect will be nominated every year, so with each new term there is already a Chair in waiting.

12. The Council will run on the Academic year calendar.

13. The Council will have at least quarterly meetings each year. Further meetings are left to the discretion of the Chair.

14. Those elected to the Council have a professional and ethical responsibility to participate. The Council Chair will have discretion in dealing with low participation from Council members.

15. Minutes will be posted on the JCESOM Faculty Council website, and will only include agenda topics and the outcome of any voting.

16. All current Faculty Council members will be eligible to be Chair Elect, and to serve as Chair the following year.

Decided at Faculty Council Meeting, 2/19/13 – Confirmed via online vote
Amended at Faculty Council Meeting 12/10/14