

Faculty Council Meeting

Faculty Council Meeting Agenda

October 24, 2023

12:15 pm – 1:00 pm

2023/2024 Dates

- 12:00 pm on 8/23, 9/8
- 12:15 pm on 10/24

1. Opening – Dr. Lauffer gave an overview of the agenda
2. Discussed needing to approve minutes for the last two meetings
3. Not enough members to approve minutes
 - a. Kim will send out meeting minutes for members to review
 - b. Kim will send out a Team Form for members to vote and approve minutes
4. Dr. Lauffer introduces Dr. Larry Grover to discuss curriculum committee updates
5. Dr. Grover gives summary of what has changed in standard operating procedures
 - a. Due to changes in some clinical departments’ adjustments needed in representation on curriculum committee
 - b. We needed to bring our operating procedures in line with our current practices due to changes over time
 - c. We needed to approve creation of a new subcommittee
6. Specific detailed points of change listed in the Curriculum Committee Standard Operating Procedures for reference guide:
 - a. Page 2 – Section II a ii – Membership/Clinical Faculty - alternate members if needed
 - b. Page 3 – Section III c – Proposal Introduction – removed some wording in extraordinary circumstances and changed to Microsoft Teams
 - c. Page 3 – Section III e – Report action – instead of email now distribute information in Microsoft Teams
 - d. Page 4 – Section V – Sub-Committees – minor wording changes clinical committee is now clerkship committee; and pre-clinical is now pre-clerkship committee
 - e. Page 5 – Section VI – Changed some wording due to some jobs that the curriculum committee doesn’t do anymore
7. Faculty Committee needs to vote and approve these changes
8. Open discussion
9. Kim will send out minutes for October 24, 2023, meeting, and the JCESOM Curriculum Committee Standard Operating Procedures for reference
10. Next month meeting Dr. Shah will discuss faculty surveys
11. Adjournment

Andrea Lauffer, Chair	XX
Ji Bihl	XX
Lydia Bogomolnaya	
Piyali Dasgupta	EX
Bala Palaniappan	XX
William Myers	
Carolyn Curtis	XX
Jennifer Price	XX
Lee Van Horn	XX
Hesham Awadh	
Ahmad Madhi	
Rahoma Saad	
Troy Wallace	
Michelle Worthy	
Samrina Hanif	
Jeffrey Kim	XX
Jesse Cottrell	
Amy “Ally” Roy	XX
Dana Lycans	
Amit Singla	
Virginia Miller	
Beth Emrick	
Alicia Heyward	
Patricia “Trish” Lutz	XX
Sebastian Proana	
Jordan Gaal	XX
Matthew Krantz	
Diane Krutzler	
Darshana Shah	
Larry Grover	XX

Next meeting: November 21, 2023 @ 12:15 pm