

**MARSHALL UNIVERSITY SCHOOL OF MEDICINE**

**HEMATOLOGY/ONCOLOGY FELLOWSHIP PROGRAM**

LETTER OF AGREEMENT FOR THE COOPERATIVE TRAINING OF RESIDENTS/FELLOWS FROM MARSHALL UNIVERSITY JOAN C. EDWARDS SCHOOL OF MEDICINE (MUSOM) AND HOSPICE OF HUNTINGTON, INC. (HOH).

This letter of agreement is an educational statement that sets forth impact points of agreement between Marshall University School of Medicine (MUSOM) and Hospice of Huntington, Inc. (HOH). This statement of educational purpose does not affect current contracts and institutional affiliation agreements between the two institutions.

This Letter of Agreement is effective from July 1, 2019 and will remain in effect for five (5) years, or until updated, changed or terminated by MARSHALL UNIVERSITY SCHOOL OF MEDICINE HEMATOLOGY ONCOLOGY FELLOWSHIP PROGRAM and HOSPICE OF HUNTINGTON, INC. Such changes must be communicated with MUSOM Office of Graduate Medical Education.

**1. Persons Responsible for Education and Supervision**

At MUSOM: Maria T. Tirona, MD, FACP, Program Director  
Hematology/Oncology Fellowship

At HOSPICE OF HUNTINGTON: Jacqueline Nichole Cole, MD, Medical & Site Director  
& Melanie Hall, CEO

The above mentioned people are responsible for the education and supervision of the residents/fellows while rotating at the Participating Site.

**2. Responsibilities**

The faculty of the Participating Site must provide appropriate supervision of residents/fellows in patient care activities and maintain a learning environment conducive to educating the residents/fellows in the ACGME competency areas. The faculty must evaluate resident performance in a timely manner during each rotation or similar educational assignment and document this evaluation at completion of the assignment.

### **3. Content and Duration of the Educational Experiences**

The content of the educational experiences has been developed according to the ACGME Residency/Fellowship Program Requirements and are delineated in the attached goals and objectives of each rotation.

As program director, Dr. Tirona is ultimately responsible for the content and conduct of the educational activities at all site, including Hospice of Huntington, Inc.. The program director, Participating Site Director and the faculty are responsible for the day-to-day activities of the residents/fellows to ensure that the outlined goals and objectives are met during the course of the educational experiences.

The Hematology/Oncology Fellowship Program maintains a continuity practice at the Edwards Comprehensive Cancer Center. One aspect of continuity practice includes hospice and palliative care. Hospice of Huntington, Inc. offers the opportunity for fellows to attain hospice and palliative care in a supervised setting. Elective experiences are arranged with individual residents – each rotation is one month.

The day-to-day supervision and oversight of resident/fellow activities will be determined by the specialty service where they are assigned. Deanna Bowen, Program Coordinator is responsible for oversight of some fellow activities, including coordination of evaluations, arrangement of conferences, sick leave, annual leave and benefits.

### **4. Assignments**

MUSOM Hematology/Oncology Fellowship will provide HOH the name of the fellow assigned to the site, the service they will be training on and other relevant information. Fellows will remain on MUSOM's payroll; remain eligible for all fellows' benefits, including annual leave, sick leave, and health insurance, etc. Fellows will be covered under MUSOM's malpractice policy in the amount of one million dollars per occurrence. The policy also provides tail coverage and legal defense.

### **5. Responsibility for Supervision and Evaluation of Adults**

Residents will be expected to behave as peers to the faculty, but be supervised in all their activities commensurate with the complexity of care being given and the resident's own abilities and level of training. Such activities include, but are not limited to the following:

- Patient care in clinics, inpatient wards and emergencies
- Conferences and lectures

- Diagnostic and therapeutic procedures
- Intensive Care unit or Ward patient care


The evaluation form will be developed and administered by the Marshall University School of Medicine Hematology/Oncology Fellowship Program. Residents will be given the opportunity to evaluate the teaching faculty, clinical rotation and Participating Site at the conclusion of the assignment.

## 6. Policies and Procedures for Education

During assignments to Hospice of Huntington, Inc., fellows will be under the general direction of the MUSOM's Graduation Medical Education Committee's and Marshall University School of Medicine's Hematology/ Oncology Fellowship Programs' Policy and Procedure Manual as well as the policies and procedures of the Participating Site for Patient confidentiality, patient safety, medical records, etc.

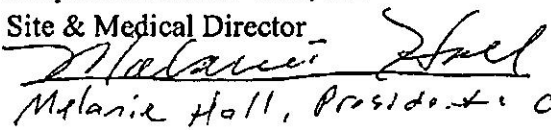
## 7. Authorized Signatures

### HOSPICE OF HUNTINGTON, INC.


  
 \_\_\_\_\_  
 Jacqueline Nichole Cole, MD  
 Site & Medical Director

7/12/19  
 \_\_\_\_\_  
 Date

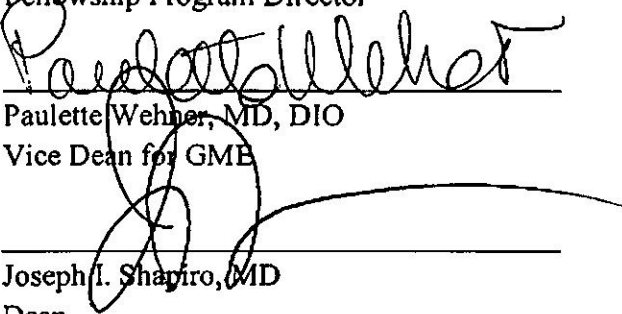
### MUSOM

  
 \_\_\_\_\_  
 Maria Tria Tirona, MD, FACP  
 Fellowship Program Director

7-12-2019  
 \_\_\_\_\_  
 Date

  
 \_\_\_\_\_  
 Paulette Wehner, MD, DIO  
 Vice Dean for GME

7/15/19  
 \_\_\_\_\_  
 Date

  
 \_\_\_\_\_  
 Joseph I. Shapiro, MD  
 Dean

7-22-19  
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 Date