RemoteApp / External Access setup for Windows
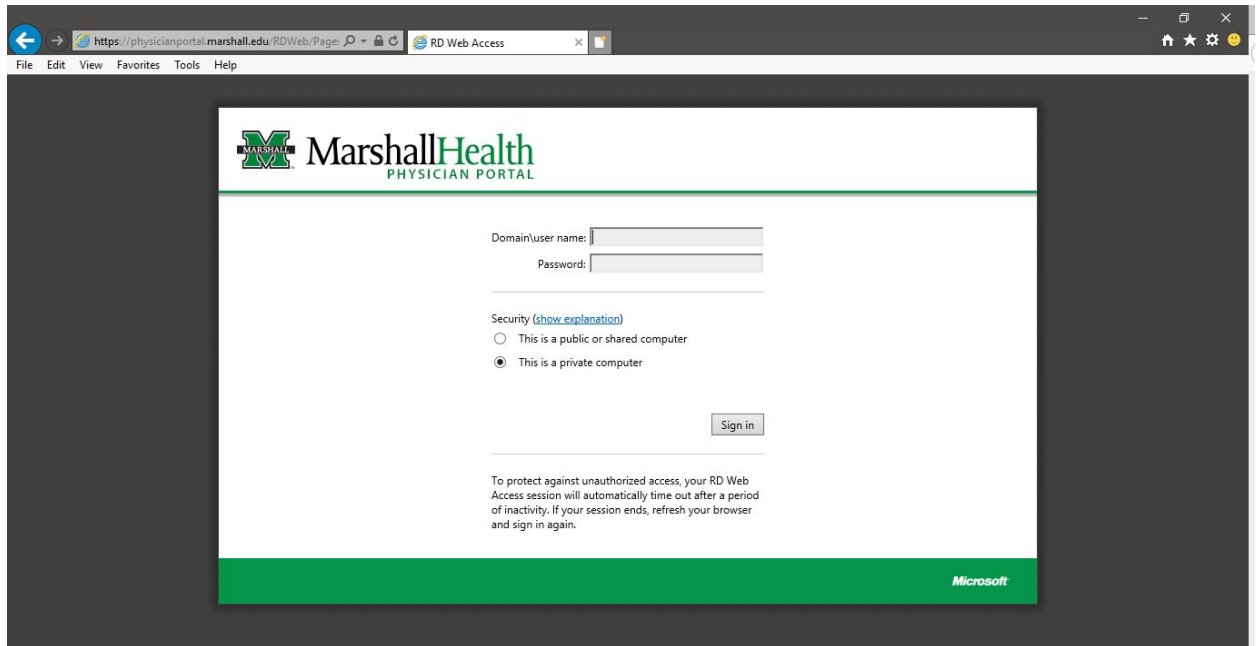
Method 1: RDWeb / Physician Portal

1. Using Internet Explorer, go to: https://physicianportal.marshall.edu/rdweb

2. A pop-up may show the following message: "This website wants to run the following add-on: Microsoft Remote Desktop Service "from Microsoft Corporation", Click **"Allow"**.

3. Log in with username and password in the below format:

   - MUSOM domain account**:   musom\username**
     Password: **MUSOM domain password**

   - MARSHALL domain account: **marshall\username**
     Password: **MARSHALL domain password**

4. Once logged in, select the application you would like to run.

5. After clicking your application, another authentication box should pop-up. Under the password box, choose **"Use Another Account"** and then enter your MUSOM or MARSHALL domain credentials again.

- MUSOM domain account**:** **musom\username**
  Password: **MUSOM domain password**

- MARSHALL domain account: **marshall\username**
  Password: **MARSHALL domain password**

6. The Application logon page should now load.

Method 2: **RemoteApp setup** *** Do not setup on a shared computer / use Method 1 instead**
(This method creates a dedicated connection to the applications)

1. From your **Windows Taskbar Search Box**, type: **RemoteApp and Desktop Connections**
2. Select **"Set up a new connection with RemoteApp and Desktop Connections"**
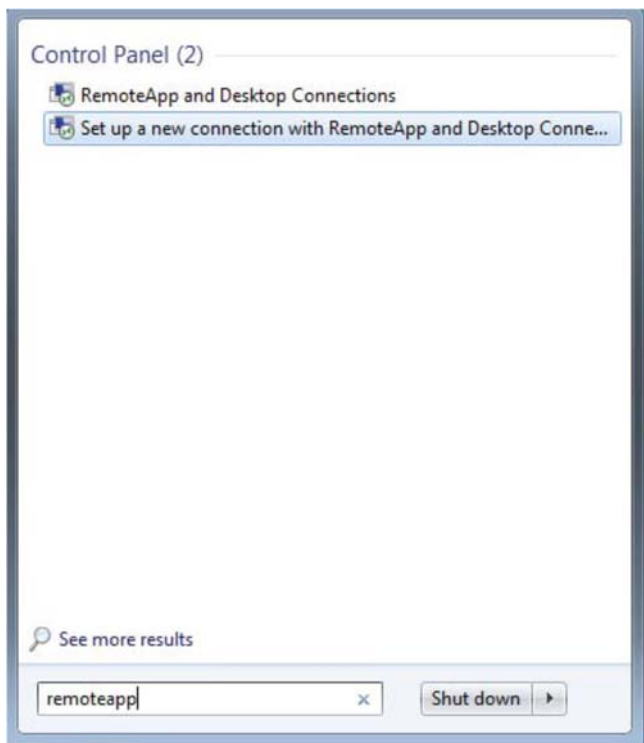
3. A new window will pop-up. In the **"Email address or connection URL:"** field, type:
    https://physicianportal.marshall.edu/RDWeb/Feed/webfeed.aspx
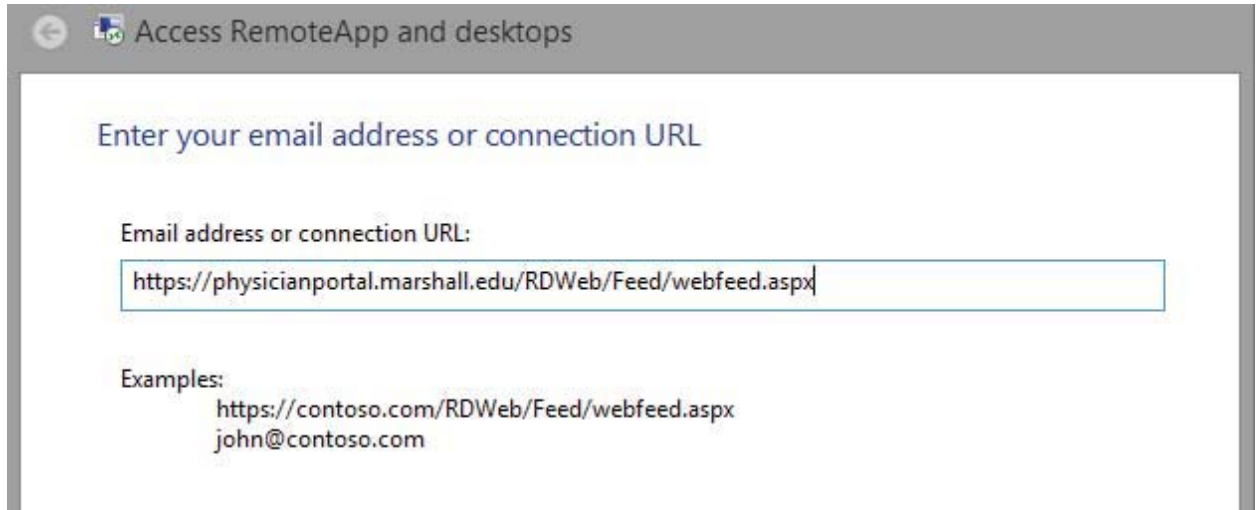
4. Then click **"Next"**
5. An authentication window will pop-up asking for credentials. Enter them as:

    - MUSOM domain account**:   musom\username**
      Password: **MUSOM domain password**

    - MARSHALL domain account: **marshall\username**
      Password: **MARSHALL domain password**

    * Select the checkbox to remember the credentials

6. Click **"Finish"**

7. Setup is now complete. To access the applications, in the Taskbar Search Box, type the name of the application.   Example: Allscripts

    If you **"right-click" on the application that shows up from the Search Box, and then choose **"Open File Location"**, you will see a list of all of the remote applications. You can then **"right-click"** on those and create desktop shortcuts.*

If you need assistance, please contact the Musom Help Desk.
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